



POPIA Implementation E-Learning Course for Residential Estate Management Teams

IACT-Africa, in conjunction with The Learning Studio, is pleased to introduce a POPIA implementation e-learning course for residential estate management teams.

The course is aimed at helping estate management teams to implement appropriate compliance measures for the Protection of Personal Information Act (POPI Act/POPIA) and the Promotion of Access to Information Act (PAIA).

The POPIA implementation e-learning course for residential estate management teams is intended primarily for estates who are following a self-service approach to their POPIA and PAIA compliance initiatives using the IACT-Africa POPIA and PAIA Self Package. It also provides high value to estate management teams who have not bought the self-service package and want to learn about POPIA and how to apply the requirements in their estate.

What does the course include?

The course consists of 8 modules shown below:

Module 1: What is POPIA?

Module 2: The impact of POPIA on Residential Estates

Module 3: The Parties involved

Module 4: What actions are required?

Module 5: What to do to comply

Module 6: Applying the 8 POPIA Conditions for lawful processing

Module 7: Applying the 6 additional sections in POPIA

Module 8: POPIA as an ongoing requirement

Each module has a Quiz at the end which helps learners to recap and test their understanding of the content contained in the module. There are also summary reading documents for each module.

At the end of the course, there is a Summative Assessment which serves as a test of the learner's comprehension of the course content. Once the assessment has been completed successfully, a Certificate of Completion is issued.

Who needs this course?

Estate managers and estate management team members need this course in order to gain an understanding of the issues relating to protecting personal information and to the approach needed for achieving and maintaining compliance with POPIA and PAIA.

How is the course delivered?

The course is an online web-based course and is delivered via a web browser on PCs, Laptops and Tablets. A downloadable app for Apple and Android devices will also be available in the near future. The course is based on a Learning Management System which enables managers to obtain reports for monitoring the progress of their staff doing the course.

How long does the course take?

The course takes approximately 2 hours to complete but in practice learners are likely to a few days to complete it if it is done when they have time to allocate to the course.

What benefits does the course offer?

- Developed specifically for estate management teams;
- Guides estate management teams in assessing and applying appropriate POPIA and PAIA compliance measures for their estate;
- Complements the IACT-Africa POPA Self Service Package;
- Based on experience gained during multiple POPIA residential estate projects;
- Convenient and cost effective form of learning: self-paced learning experience.

What are the course costs?

- R 750.00 plus VAT per user licence (ARC members);
- R 850.00 plus VAT per user licence (non-ARC members);
- Volume discounts will be considered.

Course Requirements

- Each team member requires a unique course licence based on their unique email address.
- Each team member requires a PC, Laptop or Tablet with a current web browser.
- Please note that shared users are not permitted and cannot be accommodated as the progress reporting and the course certificate are based on individual learners.

Please click [here to request a quotation](#) for your estate.

IACT-Africa is an Association of Residential Communities (ARC) Business Partner.

For more information please call our Office 010-500-1038; Email: info@iact-africa.com
or visit <https://popisolutions.co.za/contact-us>

